



Volunteer and Employee Safety Guidelines

Wear Safe Clothing – the ReStore is not climate controlled

- Sleeved shirts (lightweight in the summer/layers in the winter)
- Closed-toe shoes with gripping soles
- No baggy pants or short shorts

Work Smarter, Not Harder

- Follow instructions
- Remember to lift with the legs, not with the back
- Move items with equipment rather than physical labor, when possible
- Be aware of forklift activity
- Place tools and equipment in their proper locations
- Use work gloves
- Work in teams when lifting heavy materials and using ladders
- Keep walkways clear and accessible
- Take breaks
- Stay hydrated

Be Aware Of Your Surroundings

- Watch out for other workers and customers
- Keep the ReStore clean
- Stay alert
- NO cell phone use in the ReStore – please go to the break room if you must use your phone

In recognition of the federal labor laws regarding children and the potential risk to children's safety, no one under the age of 16 will be allowed to volunteer at the ReStore unless working with an approved group. Further, no one under the age of 18 should be allowed to do any of the ultra-hazardous activities, including the use of power tools, motor vehicles, demolition, roofing, working from a height of six feet or more and excavation operations. Volunteers under 18 years-old must also have adult supervision and a parent/guardian signature.

I acknowledge that I have read the Greater Indy Habitat for Humanity ReStore Safety Guidelines and that I understand and will abide by its contents.